



State of New Hampshire
Office of Professional Licensure & Certification

7 Eagle Square, Concord NH 03301
Phone: 603-271-2152

Camp License Check List

OPLC Universal Application: Ensure CAMP-Physician is entered in the “Profession” line.

Camp Fee: \$75

License Verification: List all licenses ever held. **Only** submit to Board of Medicine the verification for your **primary state of licensure**. This license is required to be valid during the dates of service to the Camp.

Letter of Need from the Camp:

1. The Letter of Need is emailed directly to the Board from the camp director/camp administrator, OPLCLicensing8@oplcnh.gov.
2. The Letter of Need contains the following:
 - a. Submitted on camp letterhead.
 - b. Full name of Physician
 - c. Camp name and address
 - d. List of the date/dates the physician will be serving at the camp.

Issue of Camp License

1. The Camp license will be issued for two years in accordance with RSA 310:8.
 - o If the applicant is seeking renewal after two years, review requirements below:
2. The Letter of Need is required to be updated with the Board for each service date addition, in the two-year cycle.
 - o Example: Dr. Smith’s Camp License #00001 – Issue Date: 06/30/2024 Expiration Date: 06/30/2026. Dr. Smith wants to serve at Camp in New Hampshire the for one week in July 2025. Camp New Hampshire will need to send an updated Letter of Need for Dr. Smith’s Camp License #0001. The camp information will not be listed on our website.
3. Verification from the primary state of licensure will be required when an updated Letter of Need from a camp is received.